

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday
2nd August 2022 at 7.00pm

The Chair welcomed all present to the August meeting of the Parish Council.

Present: Cllr Clarke (Chairman), Cllr Burnett (Vice Chair), Cllr Mrs T Edmunds, Cllr Sinnott, Cllr Taylor, Cllr Kelsey, Cllr Lodomez, Cllr Harwood, Cllr Dowd.

In Attendance: Lynn Clarke Clerk, Sharon Davey Office Administrator, Cornwall Cllr Dick Cole (CC Cole) and 4 members of the public.

118/22 Apologies.

Cllr Jones. Apologies accepted.

119/22 Declarations of Interest.

None. The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

120/22 Public Participation (to include Cornwall Councillors Report).

a) Public Participation:

- Speeding in Hall Road: Members of the public present raised concerns about speeding traffic in Hall Road. This was discussed at length. Residents are concerned that if this is not addressed there could be an accident. Cllr Clarke informed of results from a recent speed monitoring review that highlighted Carne Hill and Hall Road as an area that drivers regularly exceed the speed limit. The Parish Council have approached Highways to investigate options for better signage in this area, including the consideration of flashing speed signs. Residents were advised to obtain registration numbers and report incidents into the Police 101 online system. Cornwall Cllr Cole informed that residents can also report incidents to himself. These will be logged for future reference. The Parish Council will produce and advertise information to remind residents about reporting speeding to the police. The matter will also be highlighted to the Tri-service Officer to ascertain if there are any avenues that can be explored with the Police to try and address speeding in the area.
- Cllr Mrs T Edmunds reported the road between Wesley Place and Domellick Hill has been brought to her attention. The verges at the side of the road need to be dug out to reinstate the road width. It has been identified that over the years growth has built up, making the road progressively narrower. Cllr Mrs T Edmunds was informed that this matter has been reported to Cornwall Council by the office.
- Cllr Lodomez informed that the double yellow lines in front of ClayTAWC are faded and this has been brought to her attention by a resident. Cllr Cole advised that Cornwall Council are aware of this issue, but Cormac informed that the lines are currently still enforceable. Action – office to report to the Parking Enforcement Team.
- Cllr Kelsey informed that she has reported overgrown hedges along Church Road to Cornwall Council following a resident bringing this matter to her attention.

b) Cornwall Cllr:

Cornwall Cllr Cole submitted a verbal report for the meeting: CC Cole advised that Ocean Housing are now prioritising people with a local connection for the allocation of all vacant housing stock, even properties without 106 agreements. This follows a decision by Coastline Housing and Sanctuary Housing to do the same. Home Choice will be reviewing procedures on housing allocation over the next 18 months. Cllr Cole has been working with housing providers following unfair housing allocation in the area.

CC Cole in conjunction with English Nature has put in an application for grant funding. If granted this will cover the initial planning stages and feasibility report for the potential re-opening of the old railway line between St Dennis and the Goss Moor Trail.

Following multiple applications for Solar Farms in this area, Cllr Cole has written to Cornwall Council highlighting concerns should all applications be approved.

121/22 To adopt the minutes of the Ordinary Council Meeting on Tuesday 12th July 2022.

Resolved - To accept the minutes. Cllr Dowd, Cllr Burnett and Cllr Lodomez abstained as not present at the meeting. All others present in favour.

122/22 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.

[Planning Meeting](#) – One decision ratified, 4 applications received, 2 applications objections were raised, one application supported and one decision to be made via email following a site visit.

[Cemetery Committee Meeting](#) – Cemetery Charges reviewed and increased, wall quotes to be agreed via email, moss removal quotes to be agreed via email, budgets for plants to go down the Cemetery path and the reinstatement 2 flower beds to be agreed via email, tree planting area identified for WI tree, plot markers for the Garden of Rest to be investigated, shrub clearance and grass seeding to be undertaken by Parish Council staff, compulsory purchase to be sought for Cemetery extension, working party report reviewed.

It was resolved to accept recommendations from both meetings. All present in favour

Resolved – To accept the recommendations from all meetings. All present in favour.

123/22 Matters Arising – Information only.

- Community Larder events for the Playing field deferred until October
- Cornwall Council have been contacted regarding additional signage for Carne Hill & Hall Road to increase awareness of the speed limit in this area.
- Estate agent has been agreed for the sale of Hendra Prazey Land.
- Contract with the solicitor for the purchase of Dunstan Close land has been signed and returned.
- Action Plan has been updated and placed on the website.
- Currently liaising with Suez regarding painting projects for volunteers to undertake.
- Telephone Box- Contract has been drafted for the sale.
- Repair to the information board at Trelavour Prazey. Quotes are being sought.

124/22 To agree the delegated decisions made over the past month.

Resolved - To accept the delegated decisions. All present in favour. [Register of Delegated Decisions August 22.](#)

125/22 Clerks Report:

[Clerks Report July 22](#)

It was noted that the CCTV monitor had not been purchased, the Clerk advised that there is a spare one in the office if this is needed.

Bench installations have been started.

126/22 To review membership of Committees.

This was undertaken following a Cllr resignation.

It was **Resolved** to add:

Cllr Jones to the Planning Committee, Cllr Sinnott to the GDPR and Staffing Committee, Cllr Mrs T Edmunds to the Education Committee, Cllr Kelsey to become an additional representative at the Imerys Liaison Meetings, Cllr Dowd to join the Playing Field Working Party. All present in favour. [Committee Members](#)

127/22 To review and agree footpath signage requiring improvement.

It was **agreed** for the Footpath Committee and casual staff to review signage required on the footpaths. A list to be compiled and reported back to Full Council for further discussion.

128/22 To review Parish Council Community Emergency Plan.

It was agreed that this is a large document that requires time to be drafted. It was **Resolved** to set up a working party to undertake this role. All Present in favour. Cllr Kelsey, Cllr Dowd and Cllr Harwood agreed to form the working party.

129/22 To agree the cost of additional seed for Trelavour Prazey Bank.

It was agreed to seek alternative quotes and to investigate other options for the provision of seed. It was **Resolved** to agree the purchase via email. All present in favour.

130/22 To agree a £50 budget for the planting of Flanders Field.

Resolved – To delegate to the Clerk spending of up to £50 for the purchase of plants for Flanders Field. All Present in favour.

131/22 Update on the Neighbourhood Plan

All the data inputting has been completed. Meeting to be arranged to assess information received and to discuss next stages.

132/22 Reports from Outside Bodies

Cllr Kelsey gave a verbal report on attendance at the Platinum Jubilee Committee presentation.

Cllr Kelsey attended St Dennis & Nanpean Community Trust AGM – [Written report](#) circulated.

133/22 Consultations/Surveys received up to the time of meeting.

Cumulative Impact Policies in relation to alcohol, entertainment and late-night refreshment. – Noted.

Consultation on the schedule of modifications to the Climate Emergency Development Plan Document – Noted.

134/22 Highways and Footpaths Matters

a) Footpaths.

- School Lane. Gully blocked and leaf clearance required has been reported to Cornwall Council. Hedges growing into the path casual staff to address.
- Gullys Lane – Post stump still not removed. Office to chase Cornwall Council. The casual staff have made the post less abrasive, but Office has reported broken post to Cornwall Council.

b) Highway Issues:

- Overgrown hedges / verges spreading into the road between Carne Hill & Domellick Corner – Reported to Cornwall Council.
- Overgrown hedges obstructing the pavement at the top of Trelavour Road – Reported to Cornwall Council.
- Overgrown Hedges Church Road – reported by Cllr Kelsey.

135/22 Grant Requests

None.

136/22 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Steve Double's newsletter – Noted.

A30 St Austell link road presentation - Noted.

Town & Parish Council newsletter – Noted.

Neighbourhood plan ebulletin – Noted

Invitation to enter the Festival of Xmas Trees 2022 – To be placed on the next agenda.

View of St Dennis on a Mayor for Cornwall – To be agenda once further information is known

137/22 Financial

a) To approve this month's payment to creditors and income as tabled.

Resolved – to accept payments. All present in favour.

Community Account		Invoice Number		Cost		Reason
CHQ No:	Name					
DD	Sage	2306603		£8.40		Payroll software
DD	Google Ireland	4321981394		£9.20		Secure email
DD	EDF Energy			£19.00		Monthly DD for public toilets
DD	Suez			£89.90		Waste Collection (June 2022)
dd	SWW			£25.62		Cemetery
dd	EDF Energy	12776863		-£0.13		Electric CCTC camera (1- 11 May 22)
DP	Barclays Bank	13/06-12/7		£11.50		Bank Charges
BACS	HMRC			£832.73		Tax & NI
BACS	Staff costs			£3,921.26		Staff Costs
BACS	Claytawc LTd	2218		£53.22		Room Hire, Photocopying
BACS	Central Cleaning	203137		£360.00		Contract Cleaning Toilets (July)

BACS	Dennis May & Sons	45342	£23.40	Strimmer cord
BACS	NBB Recycled Furniture	3459298	£1,242.00	Cemetery benches
BACS	T Clarke (Waldons)	FM-072824	£7,056.00	CCTV Cameras, Playing Field
BACS	Cornwall Supplies Company	572	£23.74	Toilet Rolls
BACS	Duchy Cemetery's Ltd	2705	£80.00	Interment Fee
BACS	Duchy Cemetery's Ltd	2708	£80.00	Interment Fee
Bacs	Queens Garage	202200000701	£38.79	Loose tools
BACS	Banner	8611839	£15.60	Refuse bags
Total			£13,890.23	

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays	13/06-12/7	£10.80	Bank Charges
BACS	TP Tree Services	2956	£336.00	Grass cutting
Total			£346.80	

Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays	13/06-12/7	£8.50	Bank Charges
Total			£8.50	

Grand Total for July 22

£14,245.53

b) To approve the bank balances as of 30th June 2022.

Resolved – To approve the bank balances. All present in favour.

138/22 Items for the next agenda

Footpath Signage.

Festival of Christmas trees

Cane Hill / Hall Road additional signage to emphasise speed restrictions in place.

Permission for St Stephen in Brannel to place a sign in St Dennis Parish.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

139/22 Confidential items –**To seek clarification from the Council regarding further information about the Dunstan Close Land Purchase.**

The Council have been asked to consider the sale of part of the land by the current owners.

Agreed – to continue with the purchase of the land as originally outlined and agreed, and to re-visit this once purchase has been completed.

To review how staffing updates are managed.

It was highlighted that Full Council need to be updated on Staffing Committee Meetings as the Council are the Employer. It was agreed that updates on staffing due to their sensitive nature needs to be treated in a professional and confidential manner.

Meeting closed 20.40pm.

Signed:

DRAFT